

WOLFEBORO BUDGET COMMITTEE

January 11, 2011

Minutes

Members Present: John MacDonald, Chairman, Scott Smith, Vice-Chairman, Dave Senecal, Selectmen's Representative, Brian Black, Jim Eisenhower, Allan Bailey, Frank Giebutowski, Robert Moholland, Bob Tougher, Harold Parker, Members.

Staff Present: Dave Owen, Town Manager, Pete Chamberlain, Finance Director, Lee Ann Keathley, Secretary.

Chairman MacDonald called the meeting to order at 6:15 PM at the Wolfeboro Inn Ballroom.

WARRANT ARTICLES

Article 13; Install Fire Protection System at Pop Whalen Arena

John MacDonald read Article 13.

Ethan Hipple stated the Town is under mandate by State and local code officials to install a fire suppression system; noting code review of the facility was triggered by the installation of the ADA restroom facilities. He stated the Town received a one year extension until 9/2/11 and if the project is not completed and a Certificate of Occupancy is not issued by October 2011 the facility will close; noting an economic impact from such and reviewed the users of the rink. He stated the bond payments would be covered by the Enterprise Fund; noting there is no impact to the tax rate. He stated the water supply for the sprinkler system is Abenaki Pond.

Allan Bailey questioned whether Town staff would be involved in the excavation.

Ethan Hipple stated such is not known at this point; noting a general contractor would be hired.

Jim Eisenhower questioned if Abenaki pond has a sufficient amount of water to be the supply for the sprinkler system.

Ethan Hipple replied yes. He reviewed the budget costs for the project provided by SFC Engineering; noting a private-public partnership with Friends of Abenaki due to their snow making expansion project. He stated the Town and Friends of Abenaki would share excavation and building costs.

Frank Giebutowski noted the previous estimate submitted by SFC Engineering reflected an amount of \$285,000; noting a decrease in the estimate to \$226,248.

Ethan Hipple stated he worked with the project engineer and Dave Ford to decrease the cost of the estimate; noting funds contributed by Friends of Abenaki have also been removed from the estimate (\$35,400).

Frank Giebutowski verified the total amount of the project is \$261,648.

Brian Black asked what would happen if the Friends of Abenaki is unable to fulfill their financial commitment.

Dave Owen stated the amount requested in the warrant article is enough money to cover the costs of construction of a smaller pump house and complete the project.

Frank Giebutowski questioned ownership of the equipment.

Dave Owen replied the Town.

Scott Smith questioned whether the Friends of Abenaki is contributing to the engineering and contingency costs.

Ethan Hipple stated such is not included as part of the verbal agreement between the Town and Friends of Abenaki. He stated the Friends of Abenaki hired their own engineer; noting their engineer and the Town's engineer are working together on the project.

Allan Bailey questioned whether the Friends of Abenaki is interested in future maintenance costs.

Ethan Hipple stated the Town is required to do the project regardless of the Friends of Abenaki involvement.

Dave Senecal stated the maintenance costs come out of the Enterprise Fund and noted that once the sprinkler system is in place the facility could be used year round.

Allan Bailey questioned liability when organizations utilize the facility.

Dave Senecal stated the organization has to provide a Certificate of Insurance.

Brian Black questioned if any other Town buildings require a sprinkler system due to ADA compliance.

Dave Senecal replied Town Hall. He stated the use of a building and square footage also triggers sprinkler system requirements.

Bob Tougher stated it is critical how the warrant article is presented at the Deliberative Session.

It was moved by Allan Bailey and seconded by Jim Eisenhower to recommend Article 13; Install Fire Protection System at Pop Whalen Arena. All members voted in favor. The motion passed (9-0).

Article 16; Interim Town Offices

John MacDonald read Article 16.

Dave Owen distributed the Lease and Occupancy Agreement with Huggins Hospital; noting such has been signed and executed and would only go in effect if Article 16 passes. He stated the agreement reflects rental costs for six months beginning 7/1/11.

Allan Bailey questioned whether Huggins Hospital would pay for all utility costs.

Dave Owen stated the hospital would also pay for any needed repairs during that time.

Jim Eisenhower questioned the length of construction being 12 months however, the rental costs reflect a period of 6 months.

Dave Owen stated there would be another warrant article presented next year and noted a provision in the agreement that allows for a month by month rental agreement.

Brian Black questioned whether there is a condition relative to parking.

Dave Owen replied no.

Scott Smith questioned why the rental cost was not included in the renovation warrant article.

Dave Owen stated the lease is a one-time cost and the BOS felt it was not appropriate to bond the amount over 20 years.

It was moved by Frank Giebutowski and seconded by Allan Bailey to recommend Article 16; Interim Town Offices. All members voted in favor. The motion passed (9-0).

Article 19; Radio Communications Improvements – Phase I

John MacDonald read Article 19.

Sarah Silk stated radio communication is deficient in a number of areas throughout the Town and a 3-phase project is proposed; noting Article 19 reflects Phase I. She stated a tower and concrete base to support such is needed.

Dave Owen distributed the cost estimate prepared by 2-Way Communications.

Brian Black questioned whether such has gone through the Planning Board process.

Sarah Silk stated per FCC Regulations, there is no need for any permits.

Dave Owen stated the Town is exempt from the Zoning Regulations.

Brian Black questioned the cost of Phases II & III.

Sarah Silk stated such is not known; noting it's unknown whether repeaters for Phases II & III will be needed.

Dave Owen stated Phase II includes repeaters on the Bennett Hill tower and Phase III includes repeaters on the Trask Mountain tower.

Harold Parker questioned the location of the proposed tower.

Sarah Silk replied the Public Safety Building.

It was moved by Allan Bailey and seconded by Brian Black to recommend Article 19; Radio Communications Improvements ~ Phase I. John MacDonald, Scott Smith, Allan Bailey, Bob Tougher, Bob Moholland, Jim Eisenhower, Frank Giebutowski, Brian Black voted in favor. Harold Parker opposed. The motion passed (8-1).

It was moved by Harold Parker and seconded by Jim Eisenhower to adjourn the January 11, 2011 Budget Committee meeting. All members voted in favor.

Budget Committee Public Hearing scheduled for January 12, 2011 @ the Wolfeboro Inn Ballroom.

There being no further business before the Committee, the meeting adjourned at 7:18 PM.

Respectfully Submitted,

Lee Ann Keathley

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